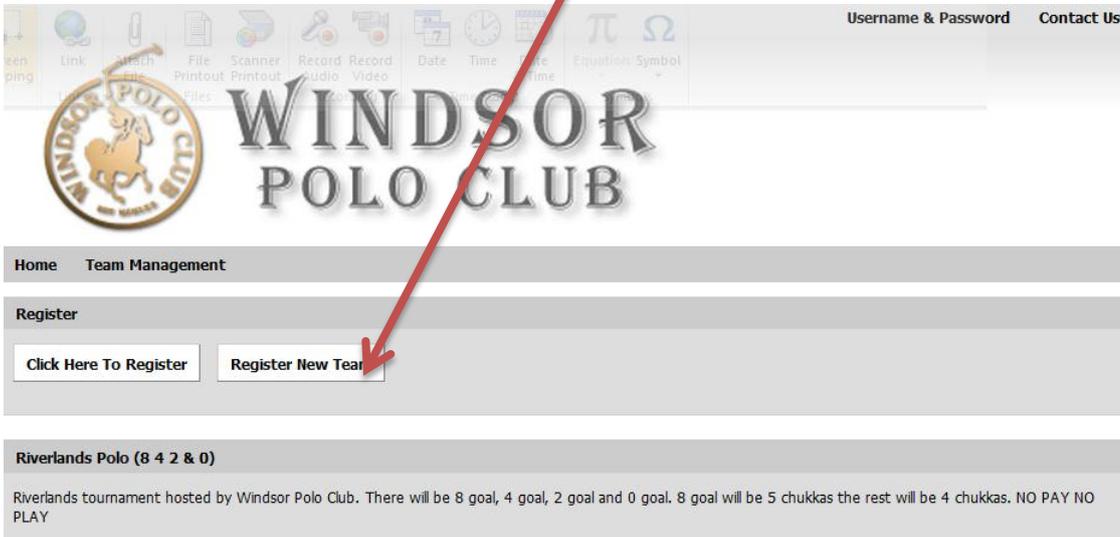


# Windsor Polo Club Nomination Instructions

## Part A: - Nominate a Team

### 1. Click on "Register New Team"



The screenshot shows the Windsor Polo Club website interface. At the top, there is a navigation bar with 'Home' and 'Team Management' links. Below this is a 'Register' section with two buttons: 'Click Here To Register' and 'Register New Team'. A red arrow points to the 'Register New Team' button. Below the registration buttons, there is a section for 'Riverlands Polo (8 4 2 & 0)' with a brief description of the tournament.

### 2. Fill in the details of your team



The screenshot shows the Windsor Polo Club website interface with the team registration form filled out. The form includes the following fields and values:

- Team Name:** \* Celtics
- Team Captain:** \* Larry Bird
- Telephone:**
- Email Address:** \* larry@bird.com
- Password:** bob
- Payment Option:**  Pay Now  Pay Later  Both
- Word Verification:** \* b l u e s k y
- Image Text:** blue sky
- Submit** button highlighted with a red arrow.

On the right side of the form, there is a 'Teams Information' section with the text 'Submit you team here' and a 'Contact Details' section with the following information:

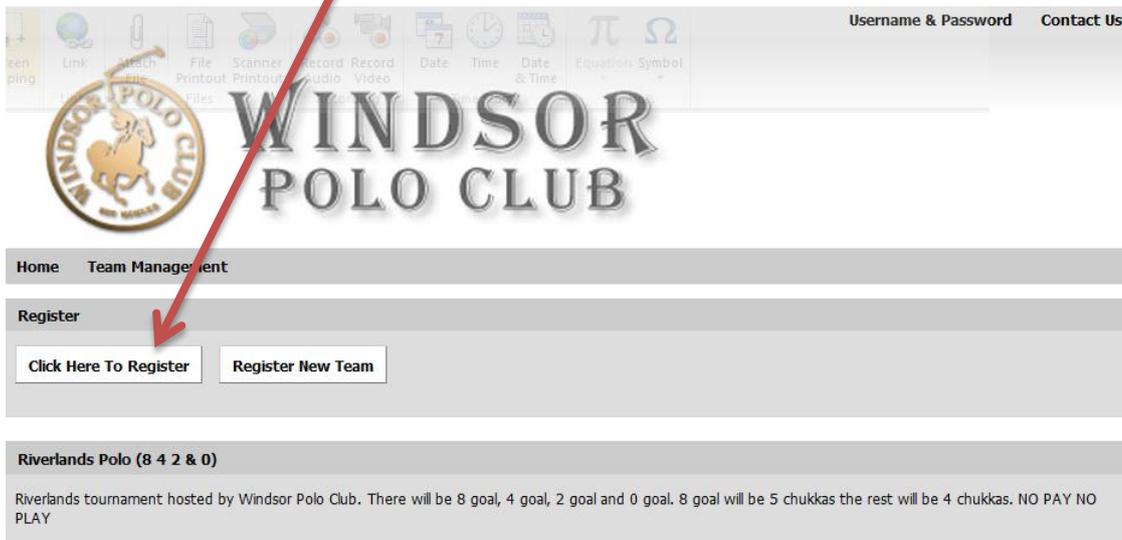
- Riverlands Polo (8 4 2 & 0)**
- PO Box 375
- WINDSOR NSW 2756
- Telephone: 02 9388 9593
- Email: windsorpoloclub@hotmail.com

### 3. Click on "Submit"

4. Then pass the password for your team onto your team mates.  
They will need this to register.

## Part B: - Register and Pay your chukka fees

### 1. Click on "Click here to Register"



Username & Password Contact Us

WINDSOR POLO CLUB

Home Team Management

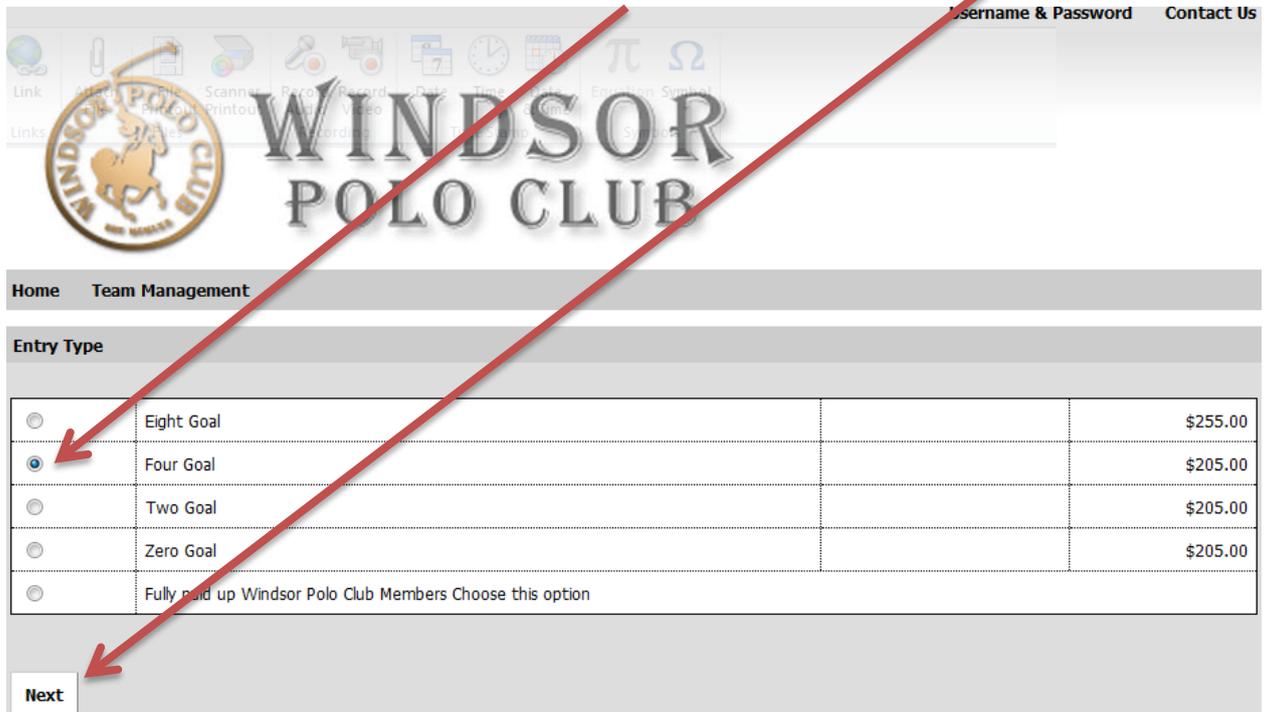
Register

Click Here To Register Register New Team

Riverlands Polo (8 4 2 & 0)

Riverlands tournament hosted by Windsor Polo Club. There will be 8 goal, 4 goal, 2 goal and 0 goal. 8 goal will be 5 chukkas the rest will be 4 chukkas. NO PAY NO PLAY

### 2. Choose the division you are playing and click on "Next"



Username & Password Contact Us

WINDSOR POLO CLUB

Home Team Management

Entry Type

<input type="radio"/>	Eight Goal		\$255.00
<input checked="" type="radio"/>	Four Goal		\$205.00
<input type="radio"/>	Two Goal		\$205.00
<input type="radio"/>	Zero Goal		\$205.00
<input type="radio"/>	Fully paid up Windsor Polo Club Members Choose this option		

Next

\*If you are a Fully Paid Windsor Member choose the option at the bottom. Any non-paid up Windsor Polo Club members that choose this option will not be accepted into the tournament.

### 3. Fill out your details.



# WINDSOR POLO CLUB

Home Team Management

## Personal Data

Connect with Facebook

### Name

Title: \*

First Name: \*

Last Name: \*

### Address

Address 1 \*

Address 2

Suburb/Town/City: \*

State/County/Province \*

Postcode/Zip Code: \*

### Telephone

Business

Direct

Mobile

### Email

Email Address: \*

Confirm Email Address: \*

### Personal Information

Gender: \*  Male  Female

### Teams

You must join a team

**Note you must choose a team.** Refer to part A of the instruction if your team is not listed when you click on button.

4. When you select your team name you will be asked for your teams password and then click on “Select”.

Join a Team

Team Details

Name: Celtics

Password: ●●●

Select

If you do not have a team and just want to register as an individual player and be put in a team if a spot is available then select “Individuals” as the team name. The password for this team is “bob”

5. Choose your handicap.

WINDSOR POLO CLUB

Home Team Management

Entry Form

Team Details

Handicap? \*

-2  -1  1  2  3  4  5  6  7  8  9  10

Previous Save

## 6. Click on "Submit and Pay Online"



WINDSOR POLO CLUB

Home Team Management

Register

larry bird  
Four Goal

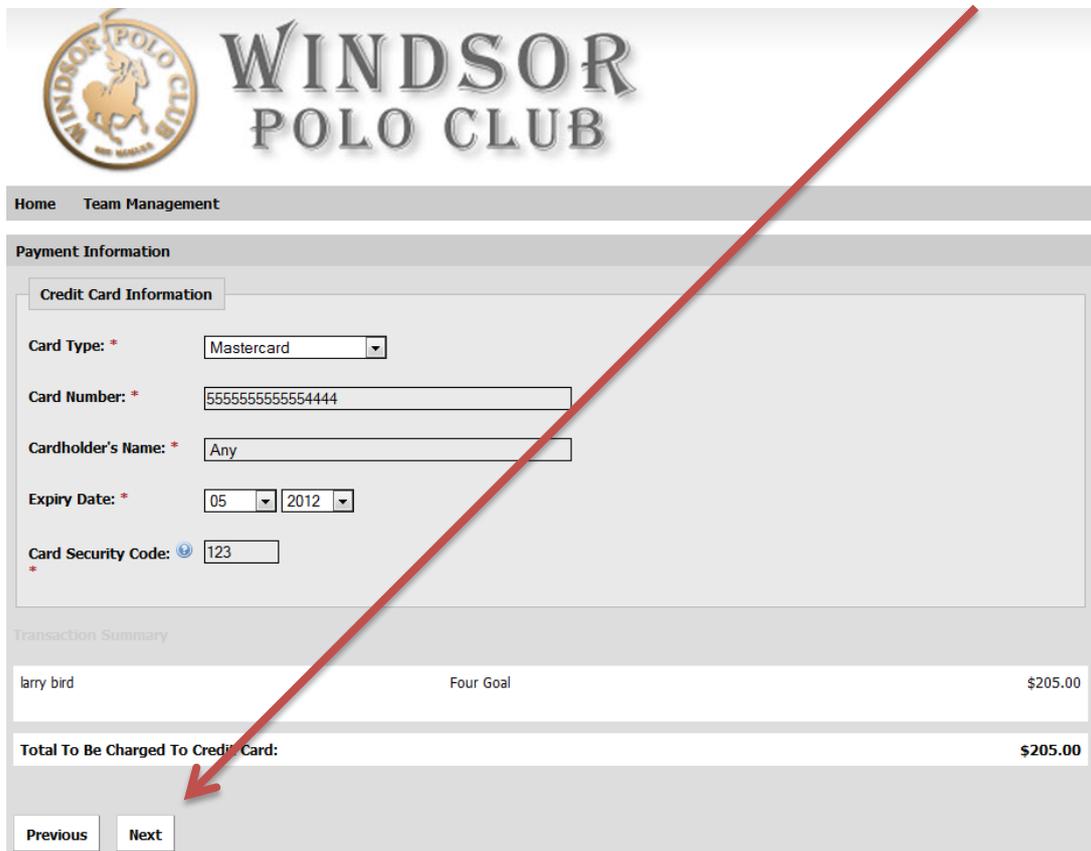
Enter Additional Events / Register Another Person Submit Now & Pay Online Submit Now

Riverlands Polo (8 4 2 & 0)

Riverlands tournament hosted by Windsor Polo Club. There will be 8 goal, 4 goal, 2 goal and 0 goal. 8 goal will be 5 chukkas the rest will be 4 chukkas. NO PAY NO PLAY

**Note: Entry not valid unless you pay online. Windsor Members choose "Submit Now".**

## 7. Fill out your Credit Card Details and click on "Next"



WINDSOR POLO CLUB

Home Team Management

Payment Information

Credit Card Information

Card Type: \* Mastercard

Card Number: \* 5555555555554444

Cardholder's Name: \* Any

Expiry Date: \* 05 2012

Card Security Code: \* 123

Transaction Summary

larry bird	Four Goal	\$205.00
<b>Total To Be Charged To Credit Card:</b>		<b>\$205.00</b>

Previous Next

## 8. Click on "Submit Payment"



**WINDSOR POLO CLUB**

Home Team Management

**Payment Information**

Your Credit Card Will Be Charged: \$205.00

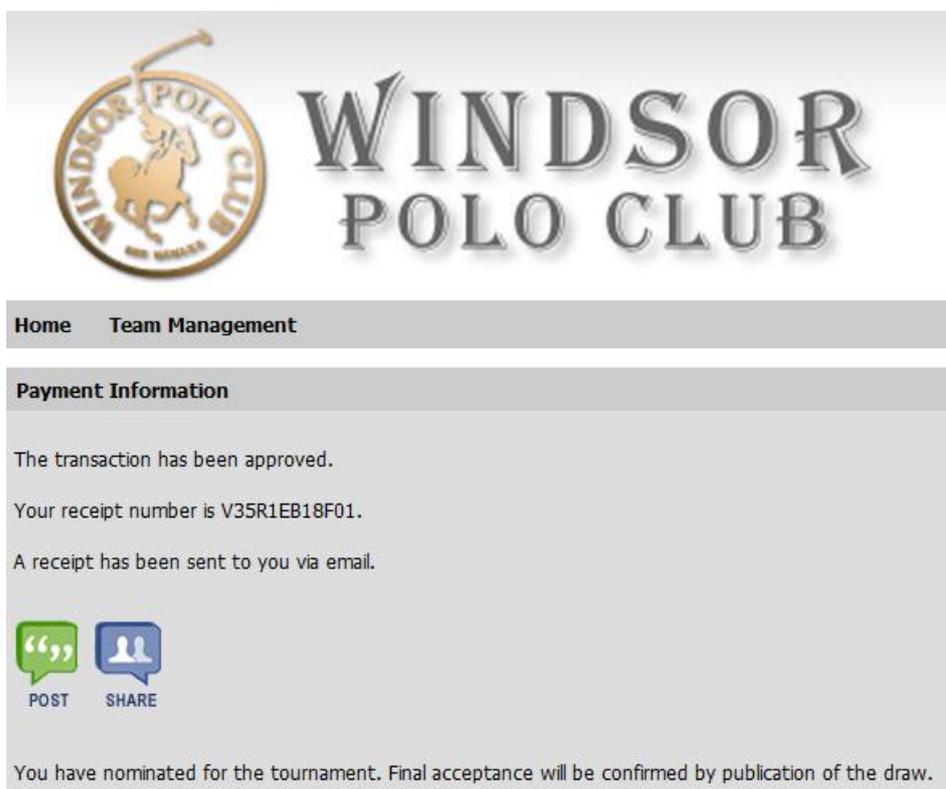
This page is to confirm you are about submit your credit card details to our secure server and will be billed.

If you are sure you want to proceed click "Submit Payment" to process payment now.

The "Submit Payment" Button Should Be Pressed Only Once.

[Previous](#) [Submit Payment](#)

## 9. You will now see the message below and receive an email if done correctly.



**WINDSOR POLO CLUB**

Home Team Management

**Payment Information**

The transaction has been approved.

Your receipt number is V35R1EB18F01.

A receipt has been sent to you via email.

[POST](#) [SHARE](#)

You have nominated for the tournament. Final acceptance will be confirmed by publication of the draw.